

Step 1

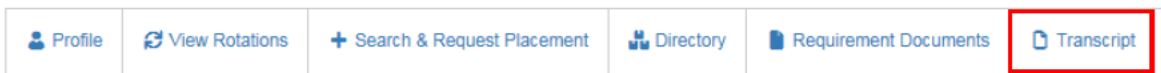
Complete assigned ACEMAPP requirements, including the following:

-  Providence Non-Employee Confidentiality
-  Providence OR Data Access Acceptable Use Agreement
-  Providence Required Training Attestation

Step 2

Generate and download “Summary Printable Transcript” from ACEMAPP

1. Click on Transcript



2. Click on “Generate Summary Printable Transcript.” The button will turn green, click on the same button again and your transcript will populate.

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- Default Printable Transcript displays Requirement History
- Summary Printable Transcript displays current Requirements

Step 3

Attach and email ACEMAPP Transcript PDF to: ORRegHRStudentAffiliation@providence.org
Subject Line: “ACEMAPP Transcript – Last Name, First Name”

Please submit documents as a PDFs

Step 4

Providence HR will review your ACEMAPP requirements and send your clearance email to you and your school coordinator once all documentation has been verified.